

<h1>Program Name</h1>					
<b>Speaker Evaluation Report</b>	<b>Date of Presentation:</b> <b>Date Prepared:</b> October 27, 2005 <b>Prepared By:</b> <b>Reviewed By:</b>				
	1	2	3	4	5
Knowledge of subject	1	2	3	4	5
Comfort with audience	1	2	3	4	5
Quality of visual aids	1	2	3	4	5
Quality of handouts	1	2	3	4	5
Connection to/with audience	1	2	3	4	5
Started on time	1	2	3	4	5
Completed on time	1	2	3	4	5
Project of voice	1	2	3	4	5
Level of confidence	1	2	3	4	5
Handling of questions and answers	1	2	3	4	5
Management of audience	1	2	3	4	5
Command presence	1	2	3	4	5
Over all delivery	1	2	3	4	5
Over all performance	1	2	3	4	5
Additional Comments					
Recommendations					